

WHISSONSETT PARISH COUNCIL

The Annual General Meeting will take place on Thursday 24th May 2018 in the Village Hall, immediately following the Annual Parish Meeting which will commence at 7.30pm.

Whissonsett Parish Council welcomes the public and press to its meetings. You are able to address the Council during the public participation session but the law does not permit members of the public and press to take part in the debates.

S.A. Irving

Sheryl Irving
Clerk to the Council

whissonsettparishccouncil@gmail.com

Friday 18th May 2018

AGENDA

1. Welcome and apologies for absence.
2. Election of Chairman and signing of the declaration of acceptance of office.
3. Election of Vice Chairman and signing of the declaration of acceptance of office.
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 29th March 2018.
6. Matters for information only (not on the agenda).
7. Open Forum for Public Participation.
8. County & District Councillors
9. To receive the following reports:
 - a) WW1 Commemoration Event
 - b) Play Area
10. Correspondence
(any correspondence received after the agenda has been published will be circulated at the meeting)
 - NCF – Sports Grant - £729

11. Planning Issues

a) Decisions to note:

- 2018/0200/VAR – The Old Bell – removal of condition 4 of Part 6 on PL/2015/0834 – Refused.
- 3/PL/2018/0129 – 3 Mill Lane – single storey development – Refused.
- 3/PL/2018/0235/F – rear of Queensforth, London Street – residential development of two 1.5 storey dwellings and associated garages, parking etc – Undecided.
- 3/PL/2018/0283/D – Agricultural land at Hall Farm – reserved matters, one dwelling and garage (3PL/2016/0891/O) – Undecided.
- 3PL/2018/0303/O - Land south of The Cottage New Road – one dwelling – Undecided.
- 3PL/2018/0333/F – Land off Dereham Road - Erection of dwelling with associated garage incorporating an annexe, parking and garden – Undecided.
- 3PL/2018/0126F – Harrow Farm – new grain store and drying facility – Permission.
- 3PL/2018/0127HOU – Talbot House, London Street – new vehicular entrance – Permission.

b) Applications to consider:

12. To receive a report on the website.

13. Finance & Governance Matters

- To receive a financial statement for the period 30th March to 24th May 2018.
- To consider churchyard tree quotations (& any faculty permission requirement).
- To receive the Internal Auditors report (year ending 31st March 2018) and to consider recommendations.
- To approve the Annual Governance Statement in the 2017-18 Annual Return.
- To approve the Statement of Accounts in the 2017-18 Annual Return.
- To approve certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- To approve the following payments:

• Zurich Insurance	£506.31
• Max Bergin (internal audit)	£30.00
• Di Dann (locum clerk)	£348.87
• Norfolk PTS	£90.00
• G Hubbard (holiday pay)	£tbc

14. To consider the co-option of a councillor to fill the vacancy.

15. To receive a report regarding the archiving of old parish documents.

16. To note the meeting dates for the council year 2018/19.

- Thursday 12th July 2018
- Thursday 13th September 2018
- Thursday 8th November 2018
- Thursday 13th December 2018
- Thursday 24th January 2019
- Thursday 14th March 2019

17. Matters for next agenda.

18. To note the date of the next meeting which will be held on Thursday 12th July 2018 at 7.00pm in the Village Hall.
