

Present: Cllr B Andrews, Cllr G Buckley, Cllr S Dye, Cllr J Newton, Cllr J Daniels & Cllr C Edge
Other Present: Cllr Trevor Carter

1. Welcome and to accept apologies for absence

The Chairperson welcomed those present to the meeting. Apologies were accepted from Cllr Mark Kiddle-Morris.

2. To receive any Declarations of Interest

No declarations were made.

3. To confirm and accept the Minutes of October 26th Meeting

Cllr Dye proposed the minutes; which had been circulated; be accepted as a true and accurate record, Cllr Buckley seconded the proposal, carried by the Council.

4. To discuss any matter arising from those minutes not on the Agenda.

No matters arose.

The Chair adjourned the meeting for the Public Participation Period.

Cllr Trevor Carter has received correspondence from a villager requesting that; because couriers cannot locate properties on London Street; homeowners are required to adopt a numbering system. Cllr Dye had also received this letter. Cllr Dye suggested that it was not down to the Parish Council to impose numbering but Cllr Carter said it could be done and passed on information from Capita about how to start such a process and advised there would be a cost involved. Cllrs Dye and Carter have both responded to the individual who does not reside on London Street. Cllr Dye suggested that residents could be surveyed for their opinion but following discussion Cllrs Buckley, Newton and Edge all agreed that it would likely be a pointless exercise and it was agreed no further action would be taken.

Cllr Carter offered a report declaring that Breckland Councils finances remain sound followed by the latest information on the Local Plan. Breckland have redone and resubmitted their Local Plan and look forward to it being accepted in the next three months. Some items included are already in operation however since the first draft was rejected and Breckland reverted to the "old" rules, planning permission has been easier to obtain. Once the plan has been accepted it will become gospel and permission will become much harder to obtain.

Cllr Carter offered information about when the bin collections will occur over the Christmas period which Cllr Dye will put in the Notice Board.

With nothing further to discuss Cllr Carter departed and the Chairman adjourned the Public Participation period.

5. To discuss Correspondence

We have been verbally advised that Mr Merton of 3 High Street will deal with his hedges in the New Year.

Mrs English has advised that the "clay lump" the Council requested be retained at Queensforth is actually a stone plaque, one of many in the village. Cllr Dye responded via email that as the planning for Queensforth had been rejected this was not of concern at present.

Reference made to Mrs English's email about numbering house and again it was unanimously agreed it was not possible to impose this.

A further email from Mrs English reported that she had been told by Nigel Stangroom that he was to erect a new building. She objects as; for one it will increase traffic outside her home. Cllr Dye has replied advising Mrs English that the Parish Council has not received any Planning notifications regarding this and that the building is most likely for agricultural purposes and will not have to comply to the same planning regulations.

6. To discuss the bird problem on the play equipment.

Following the reply from RoSPA; *We have found that the best way to prevent birds from messing over the play equipment (usually swings) is to cable tie plastic (spikes) bird protector strips to the top bars. We don't recommend the metal spikes as these can cause injury when climbing.*; it was agreed that plastic spikes would be purchased and attached by Cllrs Buckley and Daniels. Proposed by Cllr Buckley and seconded by Cllr Dye. Motion carried.

7. To discuss any Planning Issues and future Planning applications.

In respect of 3PL/2017/1412/SU submitted by UK Power Networks no objections were made.

8. To discuss World War 1 celebrations

In response to an email from Mrs Sue Rutter, the Council have already agreed to donate £100 towards the cost of the Church's plans. It is unclear what else is being asked of the Council and as it was also unclear if the Clerk had emailed Mrs Rutter as per the minutes of the last meeting Cllr Edge agreed to contact her inviting her to the next meeting to discuss. All Cllrs invited to bring ideas of what could be done to next meeting.

9. To discuss Highway matters

Cllr Daniels reports holes appearing on Raynham Road and Cllr Newton some on Horningtoft Road. Cllr Dye to report these.

10. To authorise Financial Transactions

Cllr Dye reported she had paid £127.01 to NALC for membership and £300 to Paul Burton for works carried out to hedges on the Camping Land.

A cheque was made out to Di Dann for £40 in lieu of the additional Internal Audit carried out.

11. To discuss the Audit Report

The internal audit has been completed and accepted by MAZARS who have said that significant weaknesses have been identified. Apart from addressing those issues going forward it is unclear what can be done in retrospect. Cllr Dye has accepted the findings of the report.

12. To receive an update on maintenance of Play Equipment

No further information, Cllrs Buckley and Daniels to pursue

13. To discuss the Tree Report

All trees identified as requiring attention are subject to TPOs. This means permission is required to carry out any of the recommended works. Cllr Dye has obtained a form to apply for permission. Cllr Edge to complete and submit the form.

14. To report on Parish Councillor Vacancy

Nothing to report

15. To receive items for next agenda

As Agenda for this meeting all bar Item 11.

16. To set date for the next meeting

The next meeting will be held on Monday 12th February at 7.30m in the Village Hall.

There being no further business the meeting was closed at 8.56pm

.....
Chairman

.....
Date